

**Julia Hull District Library
Board of Trustees Minutes
March 17, 2025**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Donna Fruin, Jeff Mickey

Director, Joanna Kluever

Absent: Jackie Schumacher, Sara Grobe

The regular meeting was called to order by President Jason Miller at 6:39 p.m.

Public: None

Secretary's Report: February 2025 Minutes: Minutes from the month of February were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Kathleen Bierman. A vote was taken and passed unanimously.

Financial Report: The financial report for March was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. There was very little activity in the financial report; Jeff will look into CD rates for the money that is currently being held in a savings account.

Director's Report:

- a. Weeding is continuing in the library. During the last month, audiobooks, CDs and DVDs were the target. Next will be nonfiction.
- b. Circulation statistics and attendance continue to be strong. The Storytime costume event last month was very well attended.
- c. The first few outreach programs have occurred. The Period Product drive brought in items that were then donated to HOPE of Rochelle and the Valley Covenant Food Pantry. There is also a Seed Library based in the library and as of March 13, 67 packets of seeds had been handed out.
- d. The Summer Reading program Logo has been presented, some changes made, and we are waiting for a final draft.
- e. There was a donation made to the library that has been used to purchase books for the new Montessori Play Kits. Other supplemental materials have been purchased and the plan is for the kits to be available for check out by the end of May.

Unfinished Business:

New Business:

- a. **Statement of Economic Interest:** All current members of the board filled out their Statement of Economic Interest forms.
- b. **Resignation: Maggie Shea:** The board was asked to accept the resignation of Maggie Shea, Outreach Librarian. A motion was made by Kelley Roganowicz and seconded by Donna Fruin to accept the resignation. A vote was taken and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the March 2025 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes), and passed unanimously.

- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the IRS for the month of March 2025. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes), and passed unanimously.

- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the upcoming payroll expenditures (pay periods: March 28, April 11). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes), and passed unanimously.

Kelley Roganowicz moved the meeting to be adjourned; Donna Fruin seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:57 pm.

The next meeting of the Board of Trustees will be held on Monday, April 21, 2025, 6:30 pm.