

**Julia Hull District Library
Board of Trustees Minutes
June 16, 2025**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Sara Grobe, Jeff Mickey, Donna Fruin

Director, Joanna Kluever

Absent: Terri Fritz

The regular meeting was called to order by President Jason Miller at 6:32 p.m.

Public: Selene Seiler spoke about her experience when she attempted to place an item on hold, but was told that her library card was expired. She came into the library, but didn't have identification with her, so the library staff were unable to renew her card for her. She wanted to Board to hear about her experience, and Joanna was able to remind her that there are accommodations in place if coming into the library is physically difficult for her.

Secretary's Report: May 2025 Minutes: Minutes from the month of May were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Sara Grobe. A vote was taken and passed unanimously.

Financial Report: The financial report for June was presented, accepted, and filed. The report was created by Jeff Mickey, treasurer. The fiscal year will end at the end of June, and there is a projected surplus that will be kept in reserve.

Director's Report:

- a. Circulation numbers are down just a slight amount from 2024, but up from April 2025 to May 2025.
- c. There is a new program guide for June, July and August that is being distributed throughout the district.
- d. There are over 150 registered participants in the Summer Reading Program. Over 130 have signed up for the Ice Cream Social that will take place on June 20.
- e. Joanna will be submitting the Budget and Appropriation Public Notice to the newspaper this week.

Unfinished Business:

- a. **10-month School Library Assistant Position:** The job has been posted by the school district, and the plan is for John Smith (school board president), Leslie Showers (High School Principal), Joanna, and Jason to meet. This has not happened yet.

New Business:

- a. **FY25-26 Meeting Dates:** A motion was made by Jeff Mickey and seconded by Sara Grobe to approve the meeting dates for Fiscal Year 25-26. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.
- b. **Accounting Fees:** A motion was made by Kelley Roganowicz and seconded by Jeff Mickey to approve an increase in accounting fees. The fee will increase to \$425 monthly. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.
- c. **B & A Amendment 24-05:** A motion was made by Sara Grobe and seconded by Kathleen Bierman to accept the budget amendment. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.

- d. **Resignation: Kelly Haas:** A motion was made by Kelley Roganowicz and seconded by Sara Grobe to accept the resignation of Kelly Haas. The motion passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the June 2025 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the IRS for the month of June 2025. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.
- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the upcoming payroll expenditures (pay periods: June 20, July 4 & 18). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.

Kathleen Bierman moved the meeting to be adjourned; Jeff Mickey seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 7:04 pm.

The next meeting of the Board of Trustees will be held on Monday, July 21, 2025, 6:30 pm.