

**Julia Hull District Library
Board of Trustees Minutes
March 20, 2023**

Present: Kelley Roganowicz, Sara Grobe, Jason Miller, Jackie Schumacher, Jeff Mickey, Kathleen Bierman, Karl Hall

Director, Joanna Kluever

Absent:

The regular meeting was called to order by President Jason Miller at 6:32 p.m.

Public: None

Secretary's Report: February 2023 Minutes: Minutes from the month of February were read and discussed. A motion was made to approve the minutes by Karl Hall, and seconded by Kathleen Bierman. A vote was taken and passed unanimously.

Financial Report: The financial report for February was presented, accepted, and filed. The report was created by Jeff Mickey, treasurer.

Director's Report:

- a. Attendance at programs and visits to the library continue to show signs of increase. The character story time was very popular last month – over 300 students came for this program.
- b. All summer programs will be set through August within the next couple of weeks so the new program guide can be printed and shared at the schools before summer vacation.
- c. The summer reading program for 2023 theme has been revealed – Reading Road Trip. T-shirt orders are being taken, and SV Bank has donated \$400 toward tote bags for the participants.
- d. Carpeting/Remodeling Update – Joanna has met with an architect to discuss the plans. The architect has requested electrical information from Joanna and MCUSD. Once the architect completes her current large project, she will begin to work on the Julia Hull project. The library is on the district's painting schedule for June 2023, before the carpet gets replaced.

Unfinished Business:

New Business:

- a. **Amend April 17, 2023 meeting time:** A motion was made by Kelley Roganowicz and seconded by Jeff Mickey to adjust the Board of Trustees meeting time on April 17, 2023 to 5:30 p.m. due to a time conflict with a program. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes, Karl Hall: yes), and passed unanimously.

Action Agenda:

- a. Expenditures:** Motion was made by Karl Hall and seconded by Jeff Mickey to pay the March 2023 expenditures. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes, Karl Hall: yes), and passed unanimously.
- b. IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the IRS for the month of March 2023. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes, Karl Hall: yes), and passed unanimously.
- c. Payroll Approval** Motion was made by Jeff Mickey and seconded by Karl Hall to pay the upcoming payroll expenditures (pay periods: March 31 and April 14, 2023). A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes, Karl Hall: yes), and passed unanimously.

Kelley Roganowicz moved the meeting be adjourned; Sara Grobe seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:55 pm.

The next meeting of the Board of Trustees will be held on Monday, April 17, 2023, 5:30 pm.