

**Julia Hull District Library
Board of Trustees Minutes
October 18, 2021**

Present: Kelley Roganowicz, Jeff Mickey, Sara Grobe, Jackie Schumacher, Karl Hall, Jason Miller, Karen Marsh

Director, Joanna Kluever

Absent:

The regular meeting was called to order by President Jason Miller at 5:32 p.m.

Public: None

Secretary's Report:

- a) **September 2021 Minutes:** Minutes from the month of September were read and discussed. A motion was made to approve the minutes by Karl Hall, and seconded by Jeff Mickey. A vote was taken and passed unanimously.

Financial Report: The financial report for September was presented, accepted, and filed. The library has received the majority of the money due from taxes. There is also a CD that will mature in December. A decision will be made on the future of the CD when interest rates have been investigated. The report was created by Jeff Mickey, treasurer.

Director's Report:

- a. There was a two-week period of library-related COVID issues during the months of September/October.
- b. Joanna has started working on the Per Capita grant paperwork that will be due in January.
- c. The Illinois Annual Financial Report and the Annual Report of Receipts and Disbursements are in progress.
- d. The portal for the OMA training is still not able to be accessed. There is no estimated date that it will be in service again.
- e. The Annual Book Sale was held the last weekend of September. 61 bags were sold, at \$5 each.
- f. The library staff is currently working on a weeding project in the Adult Fiction section.

Unfinished Business: None.

New Business:

- a. **FY 22/23 Levy Ordinance** – There was a motion made by Jeff Mickey, seconded by Karen Marsh to approve the FY 22/23 Levy Ordinance. A vote was taken by Roll Call (Sara Grobe: yes, Jeff Mickey: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jason Miller: yes, Karen Marsh: yes), and passed unanimously.

- b. FY 2022 Library Closures** – There was a motion made by Jeff Mickey, and seconded by Sara Grobe to approve the FY 2022 Library Closures. A vote was taken by Roll Call (Sara Grobe: yes, Jeff Mickey: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jason Miller: yes, Karen Marsh: yes), and passed unanimously.

Action Agenda:

- a. Expenditures:** Motion was made by Karl Hall and seconded by Jeff Mickey to pay the October 2021 expenditures. A vote was taken by Roll Call (Sara Grobe: yes, Jeff Mickey: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jason Miller: yes, Karen Marsh: yes), and passed unanimously.
- b. IRS Payment Approval:** Motion was made by Karen Marsh and seconded by Jackie Schumacher to pay the IRS for the month of October 2021 A vote was taken by Roll Call (Sara Grobe: yes, Jeff Mickey: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jason Miller: yes, Karen Marsh: yes), and passed unanimously.
- c. Payroll Approval** Motion was made by Sara Grobe and seconded by Kelley Roganowicz to pay the upcoming payroll expenditures (pay periods: October 29 & November 12). A vote was taken by Roll Call (Sara Grobe: yes, Jeff Mickey: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jason Miller: yes, Karen Marsh: yes), and passed unanimously.

Kelley Roganowicz moved the meeting be adjourned; Jeff Mickey seconded the motion.

Meeting adjourned at 5:58 pm.

The next meeting of the Board of Trustees will be held on Monday, November 15, 2021, 6:30 pm.