

**Julia Hull District Library
Board of Trustees Minutes
April 17, 2023**

Present: Kelley Roganowicz, Sara Grobe, Jason Miller, Jackie Schumacher, Jeff Mickey, Karl Hall

Director, Joanna Kluever

Absent: Kathleen Bierman

The regular meeting was called to order by President Jason Miller at 5:34 p.m.

Public: None

Secretary's Report: March 2023 Minutes: Minutes from the month of March were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Jason Miller. A vote was taken and passed unanimously. Minutes from a Special Meeting held on April 3, 2023 were read and discussed as well. A motion was made to approve those minutes by Jeff Mickey and seconded by Kelley Roganowicz. A vote was taken and passed unanimously.

Financial Report: The financial report for March was presented, accepted, and filed. The report was created by Jeff Mickey, treasurer. FDIC coverage for the Library District has been increased with additional coverage.

Director's Report:

- a. Attendance at programs and visits to the library continue to show signs of increase.
- b. All summer programs have been set through August with some of the programs being created with flexibility due to the proposed renovations this summer.
- c. Summer Reading program update: The tote bags have been printed and the shirts are at the print shop. Décor is planned and being prepped, and the online challenges are being created and tested.
- d. Carpeting/Remodeling Update – A contract has been signed with Studio GWA, who has been to the library to run a 3D scan of the area. Joanna has a meeting with the architects on April 21 to discuss wishes and plans before creation of a draft.

Unfinished Business:

None.

New Business:

- a. **Trustee Appointments:** There are currently 3 seats available on the Board of Trustees. A motion was made by Karl Hall and seconded by Sara Grobe to appoint Jackie Schumacher and Jeff Mickey to two of the open seats. They will hold their positions for a two-year term. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Karl Hall: yes), and passed unanimously.

- b. **Non-resident Fee renewal:** A motion was made by Jeff Mickey and seconded by Sara Grobe to continue using the tax bill method to determine the cost of a non-resident card. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Karl Hall: yes), and passed unanimously.
- c. **Statement of Economic Interest Forms:** All board members were asked to fill out the annual Statement of Economic Interest Forms to be returned to the County Recorder's Office.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the April 2023 expenditures. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Karl Hall: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded Kelley Roganowicz to pay the IRS for the month of April 2023. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Karl Hall: yes), and passed unanimously.
- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Jackie Schumacher to pay the upcoming payroll expenditures (pay periods: April 28 and May 12, 2023). A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Karl Hall: yes), and passed unanimously.

Kelley Roganowicz moved the meeting be adjourned; Jason Miller seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:05 pm.

The next meeting of the Board of Trustees will be held on Monday, May 15, 2023, 6:30 pm.