

**Julia Hull District Library
Board of Trustees Minutes
January 19, 2026**

Present: Kelley Roganowicz, Jason Miller, Donna Fruin, Sara Grobe, Kathleen Bierman, Terri Fritz

Director, Joanna Kluever

Absent: Jeff Mickey

The regular meeting was called to order by President Jason Miller at 6:31 p.m.

Public: None

Secretary's Report: December 2025 Minutes: Minutes from the month of December were read and discussed. A motion was made to approve the minutes by Terri Fritz, and seconded by Donna Fruin. A vote was taken and passed unanimously.

Financial Report: The financial report for January was presented, accepted, and filed. The report was created by Jeff Mickey, treasurer.

Director's Report:

- a. Ingram has slowly begun to catch up shipping new books, after a short slump from taking on new clients.
- b. Attendance at programs was good in December - especially Teen Hot Cocoa Bar that was held during school hours.
- c. The first Senior Social was held on Friday, 1/16/26, and it was also well attended. A survey showed continued interest in gathering.
- d. The FY26 Per Capita Grant has been received and we are awaiting word of approval.
- e. The Illinois State Library Certification has also been completed and submitted.

Unfinished Business:

New Business:

- a. **Insurance Coverage Review/Discussion:** Each board member received a copy of the library's insurance coverage from Query Insurance in Rochelle.
- b. **Discussion: Library Director Succession Plan:** A motion was made by Terri Fritz and seconded by Kathleen Bierman to accept the policy as written. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Donna Fruin: yes, Kathleen Bierman: yes, Sara Grobe: yes, Terri Fritz: yes), and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Kelley Roganowicz and seconded by Sara Grobe to pay the January 2026 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Donna Fruin: yes, Kathleen Bierman: yes, Sara Grobe: yes, Terri Fritz: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Kelley Roganowicz and seconded by Donna Fruin to pay the IRS for the month of December 2025. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Donna

Fruin: yes, Kathleen Bierman: yes, Sara Grobe: yes, Terri Fritz: yes), and passed unanimously.

c. **Payroll Approval** Motion was made by Sara Grobe and seconded by Kelley Roganowicz to pay the upcoming payroll expenditures (pay periods: January 30, February 13). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Donna Fruin: yes, Kathleen Bierman: yes, Sara Grobe: yes, Terri Fritz: yes), and passed unanimously.

Kelley Roganowicz moved the meeting to be adjourned; Donna Fruin seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:53 pm.

The next meeting of the Board of Trustees will be held on Monday, February 16, 2026, 6:30 pm.