

**Julia Hull District Library
Board of Trustees Minutes
August 18, 2025**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Sara Grobe, Jeff Mickey, Donna Fruin
Director, Joanna Kluever

Absent: Terri Fritz

The Public Hearing for the Budget & Appropriation Ordinance 25-03 was called to order by President Jason Miller at 6:15. Sara Grobe moved to adjourn the meeting at 6:30, this motion was seconded by Donna Fruin. The motion passed unanimously and the meeting was adjourned at 6:30.

The regular meeting was called to order by President Jason Miller at 6:30 p.m.

Public: None

Secretary's Report: July 2025 Minutes: Minutes from the month of July were read and discussed. A motion was made to approve the minutes by Kathleen Bierman, and seconded by Jeff Mickey. A vote was taken and passed unanimously.

Financial Report: The financial report for August was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. A small amount of tax funds were received during the month of August, and there is expected to be more in the coming months. Joanna will report the end-of-year figures at the next meeting, and is still projecting a surplus.

Director's Report:

- a. End-of-year statistics showed many upward trends. Program attendance increased by 72%, and General Attendance and Children's material loans both increased by over 10%.
- c. The new Fall Program Guide is currently being sent throughout the school district. There are many new programs for patrons, as well as some continuing programs.
- d. Funds from the Per Capita grant were received this week and will be used primarily to purchase new materials for the library.
- e. End-of-year reporting is ongoing. The IPLAR and the ILL reports are complete. Joanna will finish the Annual Report of Receipts & Disbursements and the Annual Financial Report this fall.

Unfinished Business:

New Business:

- a. **FY2026/27 Budget & Appropriation 25-03:** A motion was made by Kathleen Bierman and seconded by Sara Grobe to approve the budget for the Fiscal Year 2026/27. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.
- b. **Staff Wages/Proposed Wage Adjustment:** A motion was made by Kelley Roganowicz and seconded by Kathleen Bierman to approve an increase in pay for Shannon Fitzgerald, reflecting her increase in work duties. A vote was

taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.

- c. **Fall Festival Parade:** The board agreed to participate in the Annual Fall Festival Parade on Sunday, September 28. Joanna will order candy and the board can order new library t-shirts if they are interested. We will be using Jeff's truck and walking in the parade this year.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the August 2025 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the IRS for the month of August 2025. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.
- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Kelley Roganowicz to pay the upcoming payroll expenditures (pay periods: August 29, September 12). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.

Kelley Roganowicz moved the meeting to be adjourned; Jeff Mickey seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:51 pm.

The next meeting of the Board of Trustees will be held on Monday, September 15, 2025, 6:30 pm.