

**Julia Hull District Library  
Board of Trustees Minutes  
December 20, 2021**

Present: Kelley Roganowicz, Sara Grobe, Jackie Schumacher, Karl Hall, Jason Miller

Director, Joanna Kluever

Absent: Jeff Mickey

**The regular meeting was called to order by President Jason Miller at 6:30 p.m.**

Public: None

**Secretary's Report:**

- a) **November 2021 Minutes:** Minutes from the month of November were read and discussed. A motion was made to approve the minutes with a corrected date for the next meeting by Jackie Schumacher, and seconded by Karl Hall. A vote was taken and passed unanimously.

**Financial Report:** The financial report for November was presented, accepted, and filed. The library has received another small amount of money due from taxes. The report was created by Jeff Mickey, treasurer.

**Director's Report:**

- a. Meridian School District sent two months of billing to catch up this month.
- b. The paperwork for the Per Capita Grant, the Illinois Annual Financial Report and the Annual Report of Receipts and Disbursements are all submitted.
- c. The portal for the OMA training is still not able to be accessed. There is no estimated date that it will be in service again.
- d. The Annual Holiday Festival hosted 67 participants from 20 families. The hybrid format seemed to work well.
- e. The library staff is continuing to work on a large weeding project in the Adult Fiction section.
- f. There were two nonresident cards applied for during the last month.
- g. Our tree won the Creativity/Originality award at the Cardinal Community Christmas this year.

**Unfinished Business:** None

**New Business:**

- a. **Zoey Ferrari resignation** – There was a motion made by Kelley Roganowicz, seconded by Karl Hall to accept a resignation from Zoey Ferrari. A vote was taken, and passed unanimously.
- b. **Karen Marsh resignation** – There was a motion made by Kelley Roganowicz, and seconded by Karl Hall to accept a resignation from Trustee, Karen Marsh. A vote was taken, and passed unanimously.

- c. One of the CDs owned by the Julia Hull Library matured today. After discussion, there was a motion made by Kelley Roganowicz, and seconded by Sara Grobe to purchase a 12-month CD at 0.3% interest. A vote was taken by Roll Call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.

**Action Agenda:**

- a. **Expenditures:** Motion was made by Sara Grobe and seconded by Jackie Schumacher to pay the December 2021 expenditures. A vote was taken by Roll Call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Karl Hall and seconded by Sara Grobe to pay the IRS for the month of December 2021. A vote was taken by Roll Call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.
- c. **Payroll Approval:** Motion was made by Sara Grobe and seconded by Kelley Roganowicz to pay the upcoming payroll expenditures (pay periods: December 24 & January 7, 2022). A vote was taken by Roll Call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.

**Kelley Roganowicz moved the meeting be adjourned; Jackie Schumacher seconded the motion.**

**Meeting adjourned at 6:43 pm.**

The next meeting of the Board of Trustees will be held on Monday, January 17, 2021, 6:30 pm.