

**Julia Hull District Library
Board of Trustees Minutes
July 15, 2024**

Present: Jason Miller, Kathleen Bierman, Donna Fruin, Jeff Mickey

Director, Joanna Kluever

Absent: Kelley Roganowicz, Jackie Schumacher, Sara Grobe

The regular meeting was called to order by President Jason Miller at 6:30 p.m.

Public: None

Secretary's Report: June 2024 Minutes: Minutes from the month of June were read and discussed. A motion was made to approve the minutes by Donna Fruin, and seconded by Jeff Mickey. A vote was taken and passed unanimously.

Financial Report: The financial report for June was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. The final bill for the library's renovation project was received and paid to Sjostrom, thus closing out the project. The library's first tax installment was received by the county.

Director's Report:

- a. Summer Reading Program continues, seeing an increase in participation in both Beanstack and paper/pen users since last month's reporting, totaling over 130 participants.
- B. Annual Reporting, including the Illinois Public Libraries Annual Report (IPLAR) and Interlibrary Loan Survey are both underway.
- D. This year's Per Capita Grant funds were received in full.
- E. Interviews for a new School District Library Assistant will begin Thursday, July 18.

Unfinished Business: None

New Business: None

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the June 2024 expenditures-remaining. A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously. A second motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the July 2024 expenditures. A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the IRS for the month of July 2024. A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.
- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the upcoming payroll

expenditures (pay periods: July 19, August 2, and August 16, 2024). A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

Jason Miller moved the meeting to be adjourned; Donna Fruin seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:46 pm.

The next meeting of the Board of Trustees will be held on Monday, August 19, 2024, 6:15 pm.