

**Julia Hull District Library
Board of Trustees Minutes
April 18, 2022**

Present: Kelley Roganowicz, Sara Grobe, Karl Hall, Jason Miller, Jackie Schumacher, Kathleen Bierman, Jeff Mickey

Director, Joanna Kluever

Absent: None

The regular meeting was called to order by President Jason Miller at 6:33 p.m.

Public: None

Secretary's Report: March 2022 Minutes: Minutes from the month of March were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Kathleen Bierman. A vote was taken and passed unanimously.

Financial Report: The financial report for March was presented, accepted, and filed. The interest on our checking account has increased from 0.07% to 0.08%, and we received a \$300 donation from Stillman Bank that will pay for the Summer Reading Program tote bags. The report was created by Jeff Mickey, Treasurer.

Director's Report:

- a. The library staff continues their weeding project. Picturebooks and Music CDs have most recently been completed. The project is currently in the Audiobooks. There were 162 items weeded in March.
- b. During Spring Break, the library offered Spring Bingo for patrons of all ages. It was well-received.
- c. The new community computers have been installed and speed and reliability have increased.
- d. The portal for the OMA training has recently been opened. Trustees were asked to complete the OMA training in advance of this meeting.
- e. Many programs are still being offered online, although Storytime has recently returned to an in-person program.
- f. The library received a FOIA request regarding data on reconsideration forms.
- g. There is a community puzzle on one of the tables in the Community Room. It is currently a Spring-themed puzzle.

Unfinished Business:

New Business:

- a. **Job Description Revisions:** Joanna has worked to restate the job descriptions for Library Clerks and Library Assistants. The draft of each description was presented tonight, and a vote will be taken at the next meeting to adopt these revisions.

Action Agenda:

- a. Expenditures:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the April 2022 expenditures. A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes), and passed unanimously.
- b. IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Karl Hall to pay the IRS for the month of April 2022. A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes), and passed unanimously.
- c. Payroll Approval:** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the upcoming payroll expenditures (pay periods: April 29 & May 13, 2022). A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes), and passed unanimously.

Kelley Roganowicz moved the meeting be adjourned; Jackie Schumacher seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 7:19 pm.

The next meeting of the Board of Trustees will be held on Monday, May 16, 2022, 5:30 pm.