

**Julia Hull District Library
Board of Trustees Minutes
December 19, 2022**

Present: Kelley Roganowicz, Sara Grobe, Jason Miller, Jackie Schumacher, Jeff Mickey, Kathleen Bierman

Director, Joanna Kluever

Absent: Karl Hall

The regular meeting was called to order by President Jason Miller at 6:31 p.m.

Public: None

Secretary's Report: November 2022 Minutes: Minutes from the month of November were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Jackie Schumacher. A vote was taken and passed unanimously.

A motion was made by Kelley Roganowicz to keep the executive session minutes from the last six months sealed. This motion was seconded by Jeff Mickey. A vote was taken and passed unanimously.

- a. **Financial Report:** The financial report for November was presented, accepted, and filed. There was a small amount of tax income received from the county. The report was created by Jeff Mickey, Treasurer.
- b. As one of the 2 CDs was about to mature, and interest rates have slowly been improving, a motion was made by Kelley Roganowicz and seconded by Jeff Mickey to combine both CDs into one larger CD, and to enroll it into a 2-year term. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes), and passed unanimously.

Director's Report:

- a. The library weeding project continues in the DVD and reference sections.
- b. The National Mississippi River Museum & Aquarium presented a reptile program on a non-school attendance day for children ages 5-9. Sixty-three participants were in attendance.
- c. The Holiday Breakfast and Mini Bazaar was also well-attended. Over \$400 was raised by the Friends of the Library.
- d. The Winter Reading Challenge for Adults will begin January 1. As of 12/19/22, 11 individuals had already pre-registered via Beanstack.
- e. The Annual Financial Report and the FY2023 Per Capital Grant have both been completed and submitted.

Unfinished Business: None.

New Business:

- a. **Building & Capital Special Reserve Fund Ordinance Renewal (Ordinance 22-05):** The Building & Capital Reserve Fund was presented and discussed. A motion was made by Jeff Mickey to approve Ordinance 22-05 (an amendment to Ordinance 19-05), and seconded by Sara Grobe. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes), and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Kelley Roganowicz to pay the December 2022 expenditures. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded Sara Grobe to pay the IRS for the month of December 2022. A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes), and passed unanimously.
- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the upcoming payroll expenditures (pay periods: December 23, 2022 & January 6, 2023). A vote was taken by roll call (Sara Grobe: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes, Kathleen Bierman: yes), and passed unanimously.

Kelley Roganowicz moved the meeting be adjourned; Jeff Mickey seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:55 pm.

The next meeting of the Board of Trustees will be held on Monday, January 16, 2023, 6:30 pm.