

**Julia Hull District Library**  
Board of Trustees Agenda  
Monday, November 20, 2023—6:30 PM  
100 Library Lane, Stillman Valley, IL

1. Call to Order
2. Public Comments (2 Minutes per speaker)
3. Secretary's Report:
  - a. October 2023 Minutes (Action)
4. Financial Report
  - a. Review of Accountant's Report(s)
  - b. Treasurer's Report
5. Director's Report
  - a. Programs & Services Review
  - b. Renovation Updates
  - c. Other
6. New Business:
  - a. Young Adult Shelving (Action)
    - i. Quote Review
  - b. Policy Review/Updates (Action)
    - i. Collection Development Policy
    - ii. Collection Maintenance & Deselection Policy
    - iii. Patron Statement of Concern (Replacing existing *Request for Reconsideration* form)
    - iv. Social Media Code of Conduct (NEW)
    - v. Employment Handbook (Sections RE: Leave/Paid Leave Benefits)
  - c. FY23 Annual Financial Report (Action)
  - d. FY24 ISL Per Capita Grant Review Discussion Items
    - i. Discussion: *Serving Our Public*, 4.0
  - e. Employee Holiday Gifts (Action)
7. Old Business:
8. Action Agenda:
  - a. October 2023 Minutes
  - b. Young Adult Services Shelving
  - c. Policy Updates:
    - i. Collection Development; Collection Maintenance & Deselection; Patron Statement of Concern; Social Media Code of Conduct; Employment Handbook
  - d. FY23 Annual Financial Report
  - e. Employee Holiday Gifts
  - f. November 2023 Expenditures
  - g. IRS Payment Approval
  - h. Payroll Approval:
    - i. Pay Periods: November 24; December 8
9. Adjourn

**Next Scheduled Meeting:** Monday, December 18, 2023—6:30 PM