

**Julia Hull District Library  
Board of Trustees Minutes  
July 21, 2025**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Sara Grobe, Terri Fritz, Donna Fruin

Director, Joanna Kluever

Absent: Jeff Mickey

**The regular meeting was called to order by President Jason Miller at 6:31 p.m.**

**Public:** None

**Secretary's Report: June 2025 Minutes:** Minutes from the month of June were read and discussed. A motion was made to approve the minutes (with a date change in the footnote) by Kathleen Bierman, and seconded by Sara Grobe. A vote was taken and passed unanimously.

**Financial Report:** The financial report for July was presented, accepted, and filed. The report was created by Jeff Mickey, treasurer. The first tax installment has been deposited into our bank account by Ogle County. A final ledger will be presented once the last checks have cleared from the last fiscal year.

**Director's Report:**

- a. End-of-Year state reports are being finalized and prepared to be filed.
- c. The 2025 Per Capita grant has been awarded by the state of Illinois, but has not yet been received.
- d. There are close to 200 registered participants in the Summer Reading Program. 143 cups of ice cream were served at the Ice Cream Social that took place on June 20.
- e. There was a large donation from Char Wills in honor of her birthday. This is much appreciated.

**Unfinished Business:**

**New Business:**

- a. **Recommendation to Hire:** A motion was made by Sara Grobe and seconded by Terri Fritz to hire the following employees for their respective positions. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Terri Fritz: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.
  - i. Jessica Lansford: Full-Time Library Assistant/Program Coordinator - Youth Services
  - ii. Tricia Mueller: Part-Time Outreach Librarian
  - iii. Jessica Fritz: High School Library Assistant/Public Library Part-Time Library Assistant

**Action Agenda:**

- a. **Expenditures:** Motion was made by Sara Grobe and seconded by Terri Fritz to pay the July 2025 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Terri Fritz: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.
- b. **Expenditures:** Motion was made by Sara Grobe and seconded by Donna Fruin to pay the additional June 2025 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes,

Terri Fritz: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.

c. **IRS Payment Approval:** Motion was made by Kelley Roganowicz and seconded by Kathleen Bierman to pay the IRS for the month of July 2025. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Terri Fritz: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.

d. **Payroll Approval** Motion was made by Donna Fruin and seconded by Jason Miller to pay the upcoming payroll expenditures (pay periods: July 18, August 1 & 15). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Terri Fritz: yes, Donna Fruin: yes, Sara Grobe: yes), and passed unanimously.

**Kelley Roganowicz moved the meeting to be adjourned; Donna Fruin seconded the motion.** A vote was taken and passed unanimously.

**Meeting adjourned at 6:49 pm.**

The next meeting of the Board of Trustees will be held on Monday, August 18, 2025, 6:30 pm., with a Budget & Appropriations hearing to occur before the meeting begins at 6:15 pm.