

**Julia Hull District Library
Board of Trustees Minutes
February 19, 2024**

Present: Jason Miller, Sara Grobe, Jeff Mickey, Donna Fruin, Jackie Schumacher

Director, Joanna Kluever

Absent: Kelley Roganowicz, Kathleen Bierman

The regular meeting was called to order by President Jason Miller at 6:35 p.m.

Public: None

Secretary's Report: January 2024 Minutes: Minutes from the month of January were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Donna Furin. A vote was taken and passed unanimously.

Financial Report: The financial report for January was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. The Board discussed keeping all accounts listed (including those recently closed) on the Treasurer reports until the end of the fiscal year (June 30).

Director's Report:

- a. The library has completed weeding of adult fiction, and moved onto picturebooks to help clear space for new materials in that area.
- b. Attendance has continued to increase, despite cold, snowy weather this January. The library saw an increase in both attendance and circulation over December, and over January 2023.
- c. Pierce Laminate expects to have the Circulation Desk refacing project complete in February—in time for the library's 100th Anniversary & Grand Re-Opening celebration this March.
- d. 100th Anniversary & Grand Re-Opening this March will be a month-long event, rather than one individual party. The celebration will include library trivia, a scavenger hunt, t-shirt & tote raffles, and interactive social media posts.
- e. The Spring 2024 Programs & Events Calendar is now available to the public, and was recently distributed to all Highland and Monroe Center students. The calendar includes in-house, virtual, and special guest programs for March, April, & May.
- f. The library's new Young Adult shelving arrived (early) and is awaiting assembly by the District Maintenance team.

Old Business: Joe Mullikan, in-coming Superintendent, and the Meridian CUSD 223 Board of Education (BOE) met to discuss renewal of the joint-Districts' Intergovernmental Agreement (IGA). They agreed to the terms proposed by the library's Board of Trustees (BOT), which were discussed at its January 2024 meeting. The BOE and BOT will officially vote on and sign the proposed amendment at their respective March meetings.

New Business: None.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the February 2024 expenditures. A vote was taken by roll call (Jason Miller: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie

Schumacher: yes, Donna Fruin: yes), and passed unanimously.

b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Jason Miller to pay the IRS for the month of February 2024. A vote was taken by roll call (Jason Miller: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Donna Fruin: yes), and passed unanimously.

c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the upcoming payroll expenditures (pay periods: March 1 and March 15, 2024). A vote was taken by roll call (Jason Miller: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Donna Fruin: yes), and passed unanimously.

Jeff Mickey moved the meeting to be adjourned; Donna Fruin seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:49 pm.

The next meeting of the Board of Trustees will be held on Monday, March 18, 2024, 6:30 pm.