

**Julia Hull District Library
Board of Trustees Minutes
August 21, 2023**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Donna Fruin, Sara Grobe, Jeff Mickey, Jackie Schumacher
Director, Joanna Kluever

Absent: None

The Budget Hearing began at 6:15 pm, and was closed at 6:30 pm.

The regular meeting was called to order by President Jason Miller at 6:30 p.m.

Public: None

Secretary's Report: July 2023 Minutes: Minutes from the month of July were read and discussed. A motion was made to approve the minutes by Kathleen Bierman, and seconded by Jeff Mickey. A vote was taken and passed unanimously.

Financial Report: The financial report for July was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. There was a small installment of property tax funds deposited into the library account this month.

Director's Report:

- a. 2022-2023 End-of-year information and statistics were shared.
- B. Attendance at library programs continues to be on an upward trend, although circulation statistics decreased in July—attributed to an earlier-than-usual closing in July to begin renovations.
- c. The Friends of the Library will be paying for half of the cost to reupholster library seating.
- d. The Fall Program & Events calendar is complete and offers programs for toddlers through adults.
- g. Carpeting/Remodeling Update – The painting is complete, but carpet installation is running behind schedule. The contractor has assured us that the carpet will be completed in time for the library to completely reopen on Monday, August 28th. The only remaining work will be able to be completed while the library is open to patrons (namely, the circulation desk area).

Unfinished Business:

None

New Business:

- a. **Budget & Appropriation (B&A) Ordinance 23-03:** A motion was made by Kelley Roganowicz and seconded by Sara Grobe to accept the B&A Ordinance 23-03. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.
- B. **CD:** A motion was made by Jeff Mickey and seconded by Kathleen Bierman to withdraw \$200,000 from the CD to pay for renovations, and to fund the rest of the renovations from the High-Yield Reserve Account. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.
- C. **Fall Festival Parade:** A motion was made by Kathleen Bierman and seconded by Sara Grobe to participate in the

2023 Fall Festival Parade on September 24th at 1:00. The decision was made to use a truck to ride, hang our banners and toss candy. We will not be decorating a float. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the August 2023 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the IRS for the month of August 2023. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.
- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the upcoming payroll expenditures (pay periods: September 1, and September 15, 2023). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.

Kelley Roganowicz moved the meeting be adjourned; Sara Grobe seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 7:00 pm.

The next meeting of the Board of Trustees will be held on Monday, September 18, 2023, 6:30 pm.