

**Julia Hull District Library  
Board of Trustees Minutes  
July 17, 2023**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Donna Fruin

Director, Joanna Kluever

Absent: Sara Grobe, Jeff Mickey, Jackie Schumacher

**The regular meeting was called to order by President Jason Miller at 6:30 p.m.**

Public: None

**Secretary's Report: June 2023 Minutes:** Minutes from the month of June were read and discussed. A motion was made to approve the minutes by Kathleen Bierman, and seconded by Donna Fruin. A vote was taken and passed unanimously.

**Financial Report:** The financial report for June was presented, accepted, and filed. The report was created by Jeff Mickey, treasurer. The first installment of property tax funds was deposited into the library account this month. There were also 2 additional nonresident cards applied for in June.

**Director's Report:**

- a. End of year information and statistics will be shared at the August board meeting.
- b. Attendance at library programs continues to be on an upward trend.
- c. Char Wills gave a large donation in celebration of her birthday. She has also offered a possible donation to be used to fund a mural once the renovations are completed.
- d. Summer Reading program update: There are 124 active readers who have read over 2,400 books so far, with two weeks left in the program.
- g. Carpeting/Remodeling Update – The moisture test was completed this week by Sjostrom, and found there to be no issues with moisture. This means that the renovation/removal of cement slab where the computers used to be can be completed.

**Unfinished Business:**

None

**New Business:**

- a. **Renovation Closure:** Sjostrom has asked that we close 3 days earlier than our annual closure in order to begin their work. There is also a possibility that the library may need to stay closed past the annual closure dates. A motion was made by Kelley Roganowicz and seconded by Kathleen Bierman to close 3 days early and that the Board is aware that there is a possibility that the library may need to stay closed longer than anticipated. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes), and passed unanimously.

**Action Agenda:**

- a. **Expenditures:** Motion was made by Kelley Roganowicz and seconded by Donna Fruin to pay the July 2023 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes), and passed unanimously.
  
- b. **IRS Payment Approval:** Motion was made by Kelley Roganowicz and seconded by Kathleen Bierman to pay the IRS for the month of July 2023. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes), and passed unanimously.
  
- c. **Payroll Approval** Motion was made by Kelley Roganowicz and seconded by Donna Fruin to pay the upcoming payroll expenditures (pay periods: July 22, August 5, and August 19, 2023). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Donna Fruin: yes), and passed unanimously.

**Kelley Roganowicz moved the meeting be adjourned; Donna Fruin seconded the motion.** A vote was taken and passed unanimously.

**Meeting adjourned at 6:57 pm.**

The next meeting of the Board of Trustees will be held on Monday, July 17, 2023, 6:30 pm.

There will be a public hearing for the Budget and Appropriation Ordinance held beginning at 6:15 pm.