

**Julia Hull District Library
Board of Trustees Minutes
October 21, 2024**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Sara Grobe, Donna Fruin, Jackie Schumacher, Jeff Mickey

Director, Joanna Kluever

Absent:

The regular meeting was called to order by President Jason Miller at 6:30 p.m.

Public: None

Secretary's Report: September 2024 Minutes: Minutes from the month of September were read and discussed. A motion was made to approve the minutes by Kathleen Bierman, and seconded by Donna Fruin. A vote was taken and passed unanimously.

Financial Report: The financial report for September was presented, accepted, and filed. The report was created by Jeff Mickey, treasurer. A large deposit of tax funds was made during the last month.

Director's Report:

- a. Although new materials continue to be added to the collection, there hasn't been any weeding done in the last few months.
- B. Circulation statistics continue to project up. There has been a marked increase in both circulation and attendance month by month and when compared to last year.
- c. Several staff members have attended training offered by Prairie Cat, as well as training specific to social media and outreach.
- D. The Annual Report of Receipts and Disbursements and the Annual Financial Report are both in progress, with both being due in December.
- E. There were over 100 bags of books sold during the sale that was held on September 28th.

Unfinished Business:

New Business:

- a. **FY 2025/26 Levy (Ordinance 24-04):** A motion was made by Sara Grobe and seconded by Kathleen Bierman to accept the tax levy for the fiscal year 2025/26. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.
- b. **2025 Library Closings:** A motion was made by Sara Grobe and seconded by Donna Fruin to accept the list of library closures for the year 2025. A vote was taken and passed unanimously.
- c. **December Board Meeting Time:** A motion was made by Kelley Roganowicz and seconded by Sara Grobe to move the December 2024 meeting to 5:45 to accommodate a presentation that will also be held that evening. A vote was taken and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Sara Grobe and seconded by Jeff Mickey to pay the October 2024 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the IRS for the month of October 2024. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the upcoming payroll expenditures (pay periods: October 25, and November 8, 2024). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

Jason Miller moved the meeting to be adjourned; Jeff Mickey seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 7:15 pm.

The next meeting of the Board of Trustees will be held on Monday, November 18, 2024, 6:30 pm.