

**Julia Hull District Library
Board of Trustees Minutes
June 17, 2024**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Sara Grobe, Donna Fruin, Jackie Schumacher, Jeff Mickey

Director, Joanna Kluever

Absent:

The regular meeting was called to order by President Jason Miller at 6:30 p.m.

Public: None

Secretary's Report: May 2024 Minutes: Minutes from the month of May were read and discussed. A motion was made to approve the minutes by Kathleen Bierman, and seconded by Jeff Mickey. A vote was taken and passed unanimously.

Financial Report: The financial report for May was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. There was a donation from Stillman Bank to purchase tote bags for the summer reading program participants.

Director's Report:

- a. Summer Reading Program is in progress. There are 85 active users in Beanstack and 32 additional pen/paper participants.
- B. Circulation statistics continue to project up. The check ins/check outs and program attendance were all larger than last month, as well as last year at this time.
- c. Renovation - The finishing touches were completed this month, and the final bill has been received from Sjostrom.
- D. The library was awarded over \$11,000 for next year's per capita grant, but we are awaiting the actual funds.
- E. The hiring process for a new School District Library Assistant has begun. Joanna has met with district administration and hopes to start interviewing candidates in the next week.

Unfinished Business:

New Business:

- a. **FY 2024/25 Meeting Dates (Ordinance 24-01):** A motion was made by Kelley Roganowicz and seconded by Sara Grobe to accept the schedule of meeting dates for the fiscal year 2024/25. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.
- b. **Contract Renewal: Library Director:** A motion was made by Kelley Roganowicz and seconded by Kathleen Bierman to extend the Library Director's contract for an additional three years, as well as to amend the dates of the contract. The new schedule will be from July 1 through June 30, to align with the fiscal year. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Sara Grobe and seconded by Jeff Mickey to pay the June 2024 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the IRS for the month of June 2024. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

- c. **Payroll Approval** Motion was made by Sara Grobe and seconded by Jeff Mickey to pay the upcoming payroll expenditures (pay periods: June 21, and July 5, 2024). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

Jeff Mickey moved the meeting to be adjourned; Donna Fruin seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:57 pm.

The next meeting of the Board of Trustees will be held on Monday, July 15, 2024, 6:30 pm.