

**Julia Hull District Library  
Board of Trustees Minutes  
December 16, 2024**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Sara Grobe, Jackie Schumacher, Jeff Mickey, Donna Fruin

Director, Joanna Kluever

Absent: None

**The regular meeting was called to order by President Jason Miller at 5:45 p.m.**

Public: None

**Secretary's Report: November 2024 Minutes:** Minutes from the month of November were read and discussed. A motion was made to approve the minutes by Kathleen Bierman, and seconded by Jeff Mickey. A vote was taken and passed unanimously.

**Financial Report:** The financial report for November was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. A small deposit of tax funds was made during the last month, and there was about \$400 in fines received from PrairieCat.

**Director's Report:**

- a. Weeding is continuing in the adult section of the library.
- b. Circulation statistics decreased as compared to the same month last year for the first time in several months.
- c. Attendance at programs continues to be strong - the LitLoot program was also a large success last month, filled to capacity within several hours of registration opening.
- D. The Annual Financial Report has been submitted, and the Per Capita Grant application is being completed.
- E. The library's Christmas tree was selected as the "Most Creative/Original" at the Cardinal Community Christmas, and a gift card was received for this effort.
- F. The first outreach programs have been held - they were at the two preschools/daycares in Stillman Valley. Program guides were distributed, as well as information about how to obtain a library card.
- G. The library will be sponsoring a Blood Drive in January.

**Unfinished Business:**

**New Business:**

- a. **Per Capita Grant:** A discussion was held to review Serving Our Public 4.0: Standards for Illinois Public Libraries as part of the FY2025 Per Capita Grant requirement.

**Action Agenda:**

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the November 2024 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the IRS for the month of December 2024. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.
  
- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the upcoming payroll expenditures (pay periods: December 20, January 3 and January 17, 2024). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

**Jason Miller moved the meeting to be adjourned; Jeff Mickey seconded the motion.** A vote was taken and passed unanimously.

**Meeting adjourned at 6:01 pm.**

The next meeting of the Board of Trustees will be held on Monday, January 20, 2025, 6:30 pm.