

**Julia Hull District Library
Board of Trustees Minutes
September 18, 2023**

Present: Kelley Roganowicz, Jason Miller, Donna Fruin, Sara Grobe, Jeff Mickey, Jackie Schumacher

Director, Joanna Kluever

Absent: Kathleen Bierman

The regular meeting was called to order by President Jason Miller at 6:33 p.m.

Public: None

Secretary's Report: August 2023 Minutes:

Minutes from the month of August were read and discussed. A motion was made to approve the minutes by Sara Grobe, and seconded by Donna Fruin. A vote was taken and passed unanimously.

Financial Report: The financial report for August was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. In order to pay for the renovations this summer, the CD was broken, and the monies were deposited into the checking account. Once all payments have been made for the renovations, the remainder will be used to purchase a new CD. The library also received a \$6,783.00 donation from Friends of the Library to help pay for the reupholstery project.

Director's Report:

- a. There were 2 more non-resident cards given in August, for a total of 5 already this fiscal year.
- b. Circulation statistics are lower than this same month last year, but this is due to the library remaining closed for renovations for much of August. Attendance continued to stay strong, although many programs had to be held via Zoom or outdoors during the library closure.
- c. Carpeting/Remodeling Update – The majority of the project should be completed this week. There are some spots in the carpet that need to be fixed/adhered, and the circulation desk isn't finished yet, but there have been many positive reactions from community members who have stopped in to see the changes.

Unfinished Business:

- a. **Fall Festival Parade:** The candy has been ordered and the signs have been found to hang on the truck. Jeff Mickey has offered his truck for anyone who would like to ride in the parade. We will meet at the high school between 12:00 and 12:30 on Sunday, September 24th.

New Business:

- a. **Reupholstery Quote:** A motion was made by Kelley Roganowicz and seconded by Jeff Mickey to have M & M Upholstery reupholster the remaining two chairs and two ottomans to match the rest of the furniture in the library, for a total of \$2,440.00. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Donna Fruin: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the September 2023 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Donna Fruin: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.

- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the IRS for the month of September 2023. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Donna Fruin: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.

- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the upcoming payroll expenditures (pay periods: September 29, and October 13, 2023). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Donna Fruin: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.

Jeff Mickey moved the meeting be adjourned; Kelley Roganowicz seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:52 pm.

The next meeting of the Board of Trustees will be held on Monday, October 16, 2023, 6:30 pm.