

**Julia Hull District Library
Board of Trustees Minutes
February 21, 2022**

Present: Kelley Roganowicz, Sara Grobe, Karl Hall, Jason Miller, Jeff Mickey, Jackie Schumacher (@6:37 p.m.)

Director, Joanna Kluever

Absent:

The regular meeting was called to order by President Jason Miller at 6:31 p.m. (Meeting was held via Zoom, and was recorded)

Public: None

Secretary's Report:

- a. **January 2022 Minutes:** Minutes from the month of January were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Sara Grobe. A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jason Miller: yes), and passed unanimously.

Financial Report: The financial report for January was presented, accepted, and filed. There is a CD that will mature in March, 2022, so Jeff will compile information about current CD rates for the March meeting. The report was created by Jeff Mickey, treasurer.

Director's Report:

- a. There was once again a small deposit made. The money came mostly from fines.
- b. The paperwork for all State reports have been submitted.
- c. The portal for the OMA training is still not able to be accessed. There is no estimated date that it will be in service again.
- d. Due to a rise in Covid-19 positivity rates for our area, many programs have shifted to online offerings, however, the state-wide mask mandate is set to expire on February 28.
- e. Planning for the Summer Reading program has begun. The theme this year will be "Dive into Reading." The library staff is working to secure entertainment for the participants.

Unfinished Business:

New Business:

- a. **Recommendation for hire:** Joanna recommended to the board of trustees that we hire Morgan Gile for the position of Library Clerk. A motion was made by Kelley Roganowicz, and seconded by Jeff Mickey to offer the position to Morgan Gile. A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.

- b. New computers:** Joanna had obtained a quote from Dell to replace the 8 public computers in the library. A motion was made by Karl Hall, and seconded by Kelley Roganowicz to spend \$6500.64 for 8 new computers. A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.
- c. Board Trustee opening:** The Board received a letter of interest from Kathleen Bierman to fill the seat vacated by Karen Marsh. A motion was made by Kelley Roganowicz, seconded by Jeff Mickey to offer the open seat to Kathleen Bierman. A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.

Action Agenda:

- d. Expenditures:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the February 2022 expenditures. A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.
- e. IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the IRS for the month of February 2022. A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.
- f. Payroll Approval:** Motion was made by Jeff Mickey and seconded by Karl Hall to pay the upcoming payroll expenditures (pay periods: March 4 & March 18, 2022). A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.
- g. Jeff Mickey moved the meeting be adjourned; Jackie Schumacher seconded the motion.** A vote was taken by roll call (Sara Grobe: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Jason Miller: yes), and passed unanimously.

Meeting adjourned at 6:56 pm.

The next meeting of the Board of Trustees will be held on Monday, March 21, 2022, 6:30 pm.