

**Julia Hull District Library
Board of Trustees Minutes
January 15, 2024**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Sara Grobe, Jeff Mickey, Donna Fruin

Director, Joanna Kluever

Absent: Jackie Schumacher

The regular meeting was called to order by President Jason Miller at 6:30 p.m.

Public: None

Secretary's Report: December 2023 Minutes: Minutes from the month of December were read and discussed. A motion was made to approve the minutes by Sara Grobe, and seconded by Kathleen Bierman. A vote was taken and passed unanimously.

Financial Report: The financial report for December was presented, accepted, and filed. The report was created by Jeff Mickey, treasurer. One checking account has been closed, in favor of opening a high-yield account to try to accrue interest. A third payment was also made to Sjostrom for the renovation project, leaving one more expected payout request from them.

Director's Report:

- a. The puzzle continues to be a popular draw for patrons. Many different puzzles have been assembled, and the staff is planning a puzzle competition in March.
- B. Attendance in the library in general has stayed consistent for December, and the numbers were an increase over December 2022.
- c. Renovation: There is still one project that is outstanding. The circulation desk needs to be rewrapped with new laminate. There is not a date scheduled for this project, as the materials are not yet available.
- D. The library staff are planning a Grand Re-Opening/100th Anniversary Celebration to be held in March.
- E. There is a chance that our library's renovation project may be profiled in the ILA Reporter Magazine, in an article about renovations and projects.
- F. There is a large painting in storage that has been offered to the Oregon Art Committee at the Oregon Public Library. The painting was completed by Alma Hatch, a Stillman Valley native. The painting was accepted by the Art Committee who will preserve/restore the painting and display it in the Oregon Library.

Unfinished Business: None

New Business:

- a. **Inter-Governmental Agreement Addendum B, Paragraph 1: Operations Costs Review, Discussion, & Proposal:**
A motion was made by Sara Grobe and seconded by Kathleen Bierman to propose a \$500 increase to the annual operation costs each year through 2027. In January 2028, a review will be held, as per the library's IGA with Meridian CUSD 223. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Jeff Mickey: yes, Donna Fruin: yes), and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the January 2024 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Donna Fruin: yes), and passed unanimously.

- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the IRS for the month of January 2024. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Donna Fruin: yes), and passed unanimously.

- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the upcoming payroll expenditures (pay periods: January 19, February 2, and February 16, 2024). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Donna Fruin: yes), and passed unanimously.

Jeff Mickey moved the meeting to be adjourned; Sara Grobe seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 7:11 pm.

The next meeting of the Board of Trustees will be held on Monday, February 19, 2024, 6:30 pm.