

**Julia Hull District Library
Board of Trustees Minutes
September 20, 2021**

Present: Kelley Roganowicz, Jeff Mickey, Sara Grobe, Jackie Schumacher, Karl Hall

Director, Joanna Kluever

Absent: Jason Miller, Karen Marsh

The regular meeting was called to order by Vice President Jackie Schumacher at 6:33 p.m.

Public: None

Secretary's Report:

- a. **August 2021 Minutes:** Minutes from the month of August were read and discussed. A motion was made to approve the minutes, with a correction (Karen Marsh had been listed as both present and absent. She was absent) by Karl Hall, and seconded by Sara Grobe. A vote was taken and passed unanimously.

Financial Report: The financial report for August was presented, accepted, and filed. There again was very little financial activity during the month of August, other than about \$4,000 received from Ogle County for taxes, \$12,000 from the Per Capita grant, and a small deposit (from fines and services fees) that was made. The report was created by Jeff Mickey, Treasurer.

Director's Report:

- a. There have been no library-related COVID issues during the months of August/September.
- b. The Per Capita grant funds have arrived and have been deposited.
- c. The IPLAR (Illinois Public Libraries Annual Report) has been completed and submitted, as has the Interlibrary Loan Annual Survey.
- d. The portal for the OMA training is still not able to be accessed. There is no estimated date that it will be in service again.
- e. The Annual Book Sale will be happening next Saturday, with some changes. This year, books will be bagged by genre/age group, and visitors will purchase a bag for \$5.00.
- f. The FY20-21 Annual Snapshot showed increases in online services and materials, while in-person circulation was down, due to COVID and closures.

Unfinished Business:

- a. **B&A Ordinance 19-06**– There was a motion made by Karl Hall and seconded by Jeff Mickey to approve the amended B&A Ordinance 19-06. A vote was taken by Roll Call (Sara Grobe: yes, Jeff Mickey: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.

New Business:

- a. **FY 20-21 Surplus** – There was a motion made by Sara Grobe, seconded by Karl Hall to move the \$18,000 surplus to the Building & Capital Reserve Fund. A vote was taken by Roll (Sara Grobe: yes, Jeff Mickey: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Kelley Roganowicz and seconded by Jackie Schumacher to pay the September 2021 expenditures. A vote was taken by Roll Call (Sara Grobe: yes, Jeff Mickey: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Kelley Roganowicz and seconded by Jackie Schumacher to pay the IRS for the month of September 2021. A vote was taken by Roll Call (Sara Grobe: yes, Jeff Mickey: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.
- c. **Payroll Approval** Motion was made by Kelley Roganowicz and seconded by Jackie Schumacher to pay the upcoming payroll expenditures (pay periods: October 1 & October 15). A vote was taken by Roll Call (Sara Grobe: yes, Jeff Mickey: yes, Karl Hall: yes, Kelley Roganowicz: yes, Jackie Schumacher: yes), and passed unanimously.

Sara Grobe moved the meeting be adjourned; Kelley Roganowicz seconded the motion.

Meeting adjourned at 7:10 pm.

The next meeting of the Board of Trustees will be held on Monday, October 18, 2021, 5:30 pm.