

**Julia Hull District Library
Board of Trustees Minutes
January 20, 2025**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Sara Grobe, Donna Fruin

Director, Joanna Kluever

Absent: Jackie Schumacher, Jeff Mickey

The regular meeting was called to order by President Jason Miller at 6:31 p.m.

Public: None

Secretary's Report: December 2024 Minutes: Minutes from the month of December were read and discussed. A motion was made to approve the minutes by Kathleen Bierman, and seconded by Donna Fruin. A vote was taken and passed unanimously.

Financial Report: The financial report for December was presented, accepted, and filed. The report was created by Jeff Mickey, treasurer. There was a very small amount of fine money collected, and no money received from taxes this month.

Director's Report:

- a. Weeding is continuing in the juvenile section of the library.
- b. Circulation statistics again decreased as compared to last month, however there were multiple holiday closures during the month of December.
- c. Attendance at programs continues to be strong - the Leslie Goddard/Mid-Century Holiday presentation last month was very popular.
- d. The FY2025 Per Capita Grant application has been submitted, and the Annual Illinois State Library Certification has been completed and submitted.
- e. There is a Blood Drive scheduled for Friday, January 31.
- f. Outreach programs continue to occur at all of the local Daycares/Preschools, and our program guides have also been shared with all of the attendees.
- g. The theme for the Summer Reading program has been chosen and there is discussion with the logo designer.

Unfinished Business:

New Business:

- a. **Building & Capital Special Reserve Fund Renewal (Ordinance 24-05):** Motion was made by Sara Grobe and seconded by Kathleen Bierman to renew the Building & Capital Special Reserve Fund. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Donna Fruin: yes), and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Sara Grobe and seconded by Donna Fruin to pay the December 2025 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Donna Fruin: yes), and passed unanimously.

- b. **IRS Payment Approval:** Motion was made by Sara Grobe and seconded by Kelley Roganowicz to pay the IRS for the month of January 2025. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Donna Fruin: yes), and passed unanimously.

- c. **Payroll Approval** Motion was made by Sara Grobe and seconded by Donna Fruin to pay the upcoming payroll expenditures (pay periods: January 31, February 14). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Donna Fruin: yes), and passed unanimously.

Kelley Roganowicz moved the meeting to be adjourned; Donna Fruin seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:54 pm.

The next meeting of the Board of Trustees will be held on Monday, February 17, 2025, 6:30 pm.