

**Julia Hull District Library
Board of Trustees Minutes
September 15, 2025**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Sara Grobe, Jeff Mickey, Terri Fritz

Director, Joanna Kluever

Absent: Donna Fruin

The regular meeting was called to order by President Jason Miller at 6:34 p.m.

Public: Britt Isaly, Attorney for Julia Hull Library District, came to introduce himself to newer members of the Board of Trustees. He shared information about his law firm, Ancel Glink, and gave each board member a copy of The Newly Elected Officials Guide For All, which was created/curated by Ancel Glink. He also reminded the Board that his firm is available to assist with any questions or concerns we may have.

Secretary's Report: August 2025 Minutes: Minutes from the month of August were read and discussed. A motion was made to approve the minutes by Kathleen Bierman, and seconded by Jeff Mickey. A vote was taken and passed unanimously.

Financial Report: The financial report for September was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. A small amount of tax funds were received during the month of September, as well as fines, and funds from the Illinois State Library Per Capita Grant.

- a. A motion was made by Kelley Roganowicz and seconded by Jeff Mickey to move \$20,000 of surplus funds from FY 24/25 to the High Yield Account. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Terri Fritz: yes, Sara Grobe: yes), and passed unanimously.

Director's Report:

- a. There were 3 non-resident cards procured during the month of August. Two were brand new patrons.
- b. Circulation statistics were down slightly from July, but they were still an increase from last year.
- c. Previous Trustee Jackie Schumacher passed away on Sunday, September 14. Joanna will send flowers from the Board of Trustees.
- d. Char Wills has expressed a wish to have a mural designed and painted within the library. An artist came this week and met with Joanna to plan, and will begin the mural in the next week or so.

Unfinished Business:

- a. **Fall Festival Parade:** Meet at the parade line up at the high school at noon or later. Jeff will bring his truck to line up at noon, the parade begins at 1:00. Joanna gave the Board members new shirts to wear in the parade.

New Business:

- a. **Discussion - House Bill 1910:** Joanna shared with the Board that the State of Illinois recently passed House Bill 1910, and it was signed into law. This bill requires local libraries to maintain a supply of opioid antagonists (i.e.

Narcan). There was discussion about if there will be training offered for staff, and where that information might be found. Joanna is going to look further into it.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the remaining August & September 2025 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Terri Fritz: yes, Sara Grobe: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Terri Fritz to pay the IRS for the month of September 2025. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Terri Fritz: yes, Sara Grobe: yes), and passed unanimously.
- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the upcoming payroll expenditures (pay periods: September 26, October 10). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Terri Fritz: yes, Sara Grobe: yes), and passed unanimously.

Kelley Roganowicz moved the meeting to be adjourned; Jeff Mickey seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 7:11 pm.

The next meeting of the Board of Trustees will be held on Monday, October 20, 2025, 6:30 pm.