

**Julia Hull District Library
Board of Trustees Minutes
October 16, 2023**

Present: Kelley Roganowicz, Jason Miller, Kathleen Bierman, Sara Grobe, Jeff Mickey, Jackie Schumacher

Director, Joanna Kluever

Absent: Donna Fruin

The regular meeting was called to order by President Jason Miller at 6:33 p.m.

Public: None

Secretary's Report: August 2023 Minutes: Minutes from the month of September were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Sara Grobe. A vote was taken and passed unanimously.

Financial Report: The financial report for September was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. A property tax installment was received, and the second bill was paid for the renovations. There is at least one additional invoice to come from Sjostrom for the renovations.

Director's Report:

- a. The weeding project has resumed now that the library is open.
- b. There was a large increase in attendance with the reopening of the library, as well as good participation in most events.
- c. Carpeting/Remodeling Update – Sjostrom was out this week to make final fixes to the renovations and the second half of the reupholstery project has begun.
- d. The Holiday Programs/Events calendar has been printed for November & December. Two notable events are the WWII Holiday Radio Hour and the Animals Around the World program. The Holiday Festival & Bazaar will also be hosted the first Saturday in December.
- e. Annual Reports are in the process of being completed.

Unfinished Business:

New Business:

- a. **FY 24/25 Levy Ordinance (23-04):** A motion was made by Sara Grobe and seconded by Jeff Mickey to accept Ordinance 23-04. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.
- b. **FY23 Library Closures:** A motion was made by Kelley Roganowicz and seconded by Jeff Mickey to approve the Library Closures for the 2024 Calendar year. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the October 2023 expenditures. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.

- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the IRS for the month of October 2023. A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.

- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Jackie Schumacher to pay the upcoming payroll expenditures (pay periods: October 27, and November 10, 2023). A vote was taken by roll call (Kelley Roganowicz: yes, Jason Miller: yes, Kathleen Bierman: yes, Sara Grobe: yes, Jeff Mickey: yes, Jackie Schumacher: yes), and passed unanimously.

Jeff Mickey moved the meeting be adjourned; Jackie Schumacher seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:58 pm.

The next meeting of the Board of Trustees will be held on Monday, November 20, 2023, 6:30 pm.