

**Julia Hull District Library  
Board of Trustees Minutes  
September 16, 2024**

Present: Jason Miller, Kathleen Bierman, Sara Grobe, Donna Fruin, Jackie Schumacher, Jeff Mickey

Director, Joanna Kluever

Absent: Kelley Roganowicz

Public: None

The regular meeting was called to order by President Jason Miller at 6:33 p.m.

**Secretary's Report: August 2024 Minutes:** Minutes from the month of August were read and discussed. A motion was made to approve the minutes by Sara Grobe, and seconded by Jackie Schumacher. A vote was taken and passed unanimously.

**Financial Report:** The financial report for August was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer.

**Director's Report:**

- a. August 2024 Circulation stats are notably higher than August 2023, when the library was closed due to renovation.
- b. Our Special Projects Coordinator for Adult Services has started the process for becoming a Notary Public so we can offer that service to the community.
- c. Our 4<sup>th</sup> Annual Bagged Book Sale will take place during Fall Festival weekend.

**Unfinished Business:**

- a. **Stillman Valley Fall Festival Parade:** Board Treasurer, Jeff Mickey, will lend his truck for use in the parade. Joanna has ordered candy. Library participants will meet in the HS parking lot around 12:30 p.m. the day of the parade.

**New Business:** None

**Action Agenda:**

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the September 2024 expenditures. A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Sara Grobe to pay the IRS for the month of September 2024. A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.
- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the upcoming payroll expenditures (pay periods: September 27 and October 11, 2024). A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Jackie Schumacher: yes, Sara Grobe: yes, Donna Fruin: yes, Jeff Mickey: yes), and passed unanimously.

**Donna Fruin moved the meeting to be adjourned; Sara Grobe seconded the motion.** A vote was taken and passed unanimously.

**Meeting adjourned at 6:58 pm.**

The next meeting of the Board of Trustees will be held on Monday, October 21, 2024, 6:30 pm.