

**Julia Hull District Library
Board of Trustees Minutes
April 15, 2024**

Present: Jason Miller, Kathleen Bierman, Jeff Mickey, Donna Fruin, Jackie Schumacher

Director, Joanna Kluever

Absent: Sara Grobe, Kelly Roganowicz

The regular meeting was called to order by President Jason Miller at 6:36 p.m.

Public: None

Secretary's Report: March 2024 Minutes: Minutes from the month of March were read and discussed. A motion was made to approve the minutes by Jeff Mickey, and seconded by Donna Fruin. A vote was taken and passed unanimously.

Financial Report: The financial report for March was presented, accepted, and filed. The report was created by Jeff Mickey, Treasurer. In the previous month, Stillman Bank mailed bank statements mid-month; thus, a revised February financial report was also presented reflecting end-of-month figures.

Director's Report:

- a. Circulation statistics continue to be strong, showing growth month-to-month, and in-comparison to the same month last fiscal year.
- b. Programming was well-attended in May, with the largest attendance including unique, stand-alone programs, Mario Party, Taylor Swift Party, and Solar Eclipse 2024: How, When, & Where To See It.
- c. Renovation: All door and drawer fronts in the Circulation desk area were fixed and reinstalled. After a walk-through with Sjostrom and Studio GWA, it was determined there was continued work to do, including: fixing the door and drawer fronts in the Community Room built-in, redoing the backsplash on the counter by the sink (which has some visible water damage), re-edging of some of the "older" counter behind the circulation desk, and some touch-up painting.
- d. The Summer Reading Program theme is Seas the Day: READ. Joanna extended thanks to Aaron Johnson, our graphic artist, for his logo design, and Stillman Bank, for sponsoring Summer Reading totes again this year.

Unfinished Business:

- a. None.

New Business:

- a. **Non-Resident Fee Renewal:** A motion was made by Jeff Mickey and seconded by Kathleen Bierman to continue using the tax bill method to determine the cost of a non-resident card. A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Donna Fruin: yes), and passed unanimously.
- b. **Statement of Economic Interest Forms:** All Board members in attendance were asked to complete the annual statement of Economic Interest Forms to be returned to the County Clerk & Recorder's Office by May 1.

Action Agenda:

- a. **Expenditures:** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the April 2024 expenditures. A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Donna Fruin: yes), and passed unanimously.
- b. **IRS Payment Approval:** Motion was made by Jeff Mickey and seconded by Donna Fruin to pay the IRS for the month of April 2024. A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Donna Fruin: yes), and passed unanimously.
- c. **Payroll Approval** Motion was made by Jeff Mickey and seconded by Kathleen Bierman to pay the upcoming payroll expenditures (pay periods: April 26 and May 10, 2024). A vote was taken by roll call (Jason Miller: yes, Kathleen Bierman: yes, Jeff Mickey: yes, Jackie Schumacher: yes, Donna Fruin: yes), and passed unanimously.

Jackie Schumacher moved the meeting to be adjourned; Jason Miller seconded the motion. A vote was taken and passed unanimously.

Meeting adjourned at 6:57 pm.

The next meeting of the Board of Trustees will be held on Monday, May 20, 2024, 6:30 pm.