

**Julia Hull District Library
Board of Trustees
September 19, 2011**

Budget & Appropriation Ordinance Public Hearing

Present: Marina Spitzer, Jackie Schumacher, Jason Miller, Bill Brod, Darrell Ropp, Warren McGhee, Sean O'Sullivan, Director Joanna Kluever

Absent: None

Public: None

The public hearing regarding the July 1, 2012- June 30, 2013 Budget and Appropriation Ordinance was called to order by President Marina Spitzer at 6:15 p.m.

There were no public comments.

Bill Brod moved to adjourn the public hearing. Warren McGhee seconded the motion. Public Hearing adjourned at 6:30 pm.

Board of Trustees Regular Meeting

Present: Marina Spitzer, Jackie Schumacher, Jason Miller, Warren McGhee, Darrell Ropp, Sean O'Sullivan, Bill Brod; Director Joanna Kluever

Absent: None

Public: None

The regular meeting was called to order by President Marina Spitzer at 6:35 p.m.

Secretary's Report: Jackie Schumacher moved that the secretary's report from the August regular meeting be approved with the addition of the board members absent. Sean O'Sullivan seconded the motion. Motion carried. Jackie Schumacher moved to approve the August 30th special board meeting minutes with the addition of the members absent. Bill Brod seconded the motion. Motion carried. Jackie Schumacher moved to approve the September 7th special board meeting minutes with the addition of the members absent. Warren McGhee seconded the motion. Motion carried.

Financial Report: The financial report for September was presented, accepted, and filed.

Director's Report and Circulation Report: The director's report and circulation report were presented, accepted, and filed. Overall circulation for August 2011 was 6.72% lower than August 2010. October programming includes a Star Wars Jedi-Knight, Beth Randall organizing craft space, Halloween themed programs and what you need to know about Alzheimer's by the Alzheimer's Association. The per capita grant was submitted to the State library in August.

Unfinished Business:

- a) **FY12/13 Budget & Appropriation Ordinance 11-03:** Darrell Ropp moved to approve the FY2012-2013 Budget & Appropriation Ordinance 11-03. Bill Brod seconded the motion. Roll Call: Bill Brod, yes; Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.
- b) **Building & Capital Fund Ordinance 11-04:** Bill Brod moved to approve Building & Capital Fund Ordinance 11-04. Warren McGhee seconded the motion. Roll Call : Bill Brod, yes; Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.
- c) **Staff Credit Card:** Marina Spitzer moved to approve that a Stillman Bank Visa credit card be issued to Cheryl Huff to be used for the purchase of children's programming supplies. Sean O'Sullivan seconded the motion. Roll Call: Bill Brod, yes; Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.
- d) **Part-Time Page/Substitute Aide Position:** Warren McGhee moved to hire Allison Brauns as a part-

time page/substitute aide at minimum wage. Jackie Schumacher seconded the motion. Roll Call: Bill Brod, yes; Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.

- e) **ILA Conference:** The registration for the trustees able to attend the ILA conference on October 20th for Trustee's Day has been sent.
- f) **Fall Festival:** Fall Festival Parade Float construction of the flowers is scheduled for September 21st after 5:00 at the library. The hayrack is scheduled to be dropped off at the storage shed on September 22nd. Construction of the float is scheduled for September 22nd at 5:30 pm.

New Business:

- a) **2012 Closing Dates:** The Director presented the 2012 library closing dates for review. The closing dates will be considered for approval at the October regular meeting.
- b) **Review of Circulation & Fee Policies:** The Director presented a revised circulation and fee policy for review. The revised policy will be considered for approval at the October regular meeting.

Action Agenda:

- a) **Expenditures:** A motion was made by Darrell Ropp and seconded by Sean O'Sullivan to approve the September expenditures. Roll Call: Bill Brod, yes; Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.
- b) **Payroll Expenditures:** Darrell Ropp moved to approve the September 30th and October 14th payrolls. Bill Brod seconded the motion. Roll Call: Bill Brod, yes; Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.

Darrell Ropp moved the meeting be adjourned. Sean O'Sullivan seconded the motion. Meeting adjourned at 8:12 pm.

The next meeting of the Board of Trustees will be held on Monday, October 17, 2011 at 6:30 pm at Julia Hull District Library, 100 Library Lane.

Jason Miller, Secretary