

**Julia Hull District Library
Board of Trustees
May 17, 2010**

Present: Marina Spitzer, Jackie Schumacher, Jason Miller, Chris Brauns, Darrell Ropp, Warren McGhee, Director Joanna Kluever

Public: None

The meeting was called to order by President Marina Spitzer at 6:35 p.m.

Secretary's Report: Darrell Ropp moved the secretary's report from the April regular meeting be approved. Warren McGhee seconded the motion. Motion carried. Darrell Ropp moved the secretary's report from the April 23rd Strategic Planning meeting be approved. Jackie Schumacher seconded the motion. Motion carried. Warren McGhee moved the secretary's report from the April 27th Finance Committee meeting be approved. Darrell Ropp seconded the motion. Motion carried. Jackie Schumacher moved the secretary's report from the April 30th Strategic Planning meeting be approved. Darrell Ropp seconded the motion. Motion carried. Warren McGhee moved the secretary's report from the May 7th Strategic Planning meeting be approved. Darrell Ropp seconded the motion. Motion carried. Darrell Ropp moved the secretary's report from the May 14th Strategic Planning meeting be approved. Jackie Schumacher seconded the motion. Motion carried.

Financial Report: The financial report for May was presented, accepted, and filed.

Director's Report and Circulation Report: The director's report and circulation report were presented, accepted, and filed. Overall circulation for April 2010 was 12.54% higher than April 2009. New programs for June include continuing the economy theme and an ID theft presentation by the State Police. The Summer Reading Program theme is Trek Through Time and the kickoff event is June 3rd.

Unfinished Business:

- a) **Strategic Planning:** The mission and vision statements will be further discussed at the next Strategic Planning meeting scheduled for April 23rd. School v. Library Hiring Policy & Guidelines: There has been no new information. Discussion of payroll: Tabled.
- b) **Shelving/Space Issues:** The Director reported that the price of the new shelving has not increased. In addition to the three (3) shelves, a new CD storage unit will be purchased with any funds remaining from the \$5,000.00 authorized being used to update the children's area.

New Business:

- b) **Tentative Budget and Appropriation Ordinance:** The tentative budget & appropriation ordinance for fiscal year 2011-2012 was reviewed and discussed. Darrell Ropp moved that tentative budget & appropriation ordinance 10-01 be approved. Warren McGhee seconded the motion. Roll Call: Chris Brauns, yes; Darrell Ropp, yes; Warren McGhee, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes. The required public hearing will be held on June 21, 2010 from 6:15 to 6:30 pm.
- b) **Budget Amendment:** An amendment to the Budget and Appropriation Ordinance 09-04 was discussed. Based on the 2009 EAV being unchanged from 2008 levels, there will be virtually no increase in property tax revenues for the 2010-2011 fiscal year. Appropriations for several line items were either increased or decreased to reflect anticipated revenues. Darrell Ropp moved that Ordinance 09-06 amending Ordinance 09-04 be approved. Warren McGhee seconded the motion. Roll Call: Chris Brauns,

yes; Darrell Ropp, yes; Warren McGhee, yes; Jason Miller, yes; Jackie Schumacher, yes, Marina Spitzer, yes.

- c) **Summer Internship:** The library director has offered a summer internship position to a high school graduate who has been volunteering at the library. Chris Brauns moved to award the intern a \$100.00 stipend for working this summer. Marina Spitzer seconded the motion. Roll Call: Darrell Ropp, yes; Chris Brauns, yes; Jason Miller, yes; Warren McGhee, yes; Jackie Schumacher, yes; Marina Spitzer, yes.
- d) **Grounds Committee Meeting:** Weeding and improving the condition of the flower beds around the library was discussed. Warren McGhee will order mulch and Marina Spitzer and Darrell Ropp will coordinate installation of the new sign.
- e) **JLC Update:** The school district provided the library district with a formal letter from the school district attorney denying the implementation of a separate employee policy for the employees of the joint library solely compensated by the library district. Additional discussions will be conducted to determine the next course of action.

Action Agenda:

- c) **Expenditures:** A motion was made by Darrell Ropp and seconded by Jackie Schumacher to approve the May bills. Roll Call: Darrell Ropp, yes; Chris Brauns, yes; Warren McGhee, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.

Executive Session: Jackie Schumacher moved to go into executive session. Warren McGhee seconded the motion. Motion carried. The board went into executive session at 8:12 p.m. in accordance with 5 ILCS 120/2 c(1) and c(21).

Warren McGhee moved that the board come out of executive session at 8:31 p.m. Motion seconded by Darrell Ropp. Motion carried.

Chris Brauns moved to approve the April Executive Session minutes. Jackie Schumacher seconded the motion. Motion carried.

Warren McGhee moved to approve the staff raises as presented by the Director effective on July 1, 2010. Jackie Schumacher seconded the motion. Roll Call: Darrell Ropp, yes; Chris Brauns, yes; Warren McGhee, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.

Jackie Schumacher moved to approve the Director's raise as proposed effective August 17, 2010. Warren McGhee seconded the motion. Roll Call: Darrell Ropp, yes; Chris Brauns, yes; Warren McGhee, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.

Jackie Schumacher moved the meeting be adjourned. Darrell Ropp seconded the motion. Meeting adjourned at 8:34 pm.

The next meeting of the Board of Trustees will be held on Monday, June 21, 2010 at 6:30 p.m. with the Budget and Appropriation Hearing from 6:15-6:30 pm at Julia Hull District Library, 100 Library Lane.

Jason Miller, Secretary