

**Julia Hull District Library
Board of Trustees
June 20, 2011**

Present: Marina Spitzer, Jackie Schumacher, Jason Miller, Warren McGhee, Darrell Ropp, Bill Brod, Sean O'Sullivan; Director Joanna Kluever

Public: None

The regular meeting was called to order by President Marina Spitzer at 6:43 p.m.

Secretary's Report: Warren McGhee moved that the secretary's report from the May regular meeting be approved. Sean O'Sullivan seconded the motion. Motion carried. Bill Brod moved to approve the May 25th Executive Committee minutes. Jackie Schumacher seconded the motion. Motion carried.

Financial Report: The financial report for June was presented, accepted, and filed. The first tax distribution for FY2011-12 is expected on June 29th.

Director's Report and Circulation Report: The director's report and circulation report were presented, accepted, and filed. Overall circulation for May 2011 was 3.26% lower than May 2010. July programming includes master gardeners, a teen craft night and the 4-H club will host a dairy program with butter and ice cream making. The results of an adult literacy survey completed by 11 patrons were positive.

Unfinished Business:

- a) **Review of Board Bylaws:** The revised Board Bylaws were reviewed and discussed. Darrell Ropp moved to approve the Board Bylaws with the changes discussed. Warren McGhee seconded the motion. Roll Call: Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Bill Brod, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.

New Business:

- a) **Review of Closed Session Minutes:** Bill Brod moved to keep the closed session minutes dated February 21, 2011, March 21, 2011 and May 16, 2011 closed. Jackie Schumacher seconded the motion. Roll Call: Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Bill Brod, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.
- b) **Prevailing Wage Ordinance:** Darrell Ropp moved to approve the Prevailing Wage Ordinance 11-02. Bill Brod seconded the motion. Roll Call: Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Bill Brod, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.
- c) **FOIA Description of Public Body:** Jackie Schumacher moved to approve the revised FOIA description of public body which is required to be posted on the library website. Warren McGhee seconded the motion. Motion carried.

Action Agenda:

- a) **Expenditures:** A motion was made by Darrell Ropp and seconded by Bill Brod to approve the June expenditures. Roll Call: Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Bill Brod, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.
- b) **Payroll Expenditures:** Darrell Ropp moved to approve the June 24th and July 8th payrolls. Bill Brod seconded the motion. Roll Call: Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Bill Brod, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.
- c) **Executive Session Approval:** Bill Brod moved to approve the May 16th Executive Session minutes. Warren McGhee seconded the motion. Motion carried.

Executive Session: Darrell Ropp moved to go into executive session. Sean O'Sullivan seconded the motion. Motion carried. The board went into executive session at 8:08 p.m. in accordance with 5 ILCS 120/2 c(1) and c(2).

Darrell Ropp moved that the board come out of executive session at 8:30 p.m. Motion seconded by Bill Brod. Motion carried.

Marina Spitzer moved to approve a one time extra two week payroll check with a letter explaining the decision that will be signed by the Board President and issued to the employees impacted by the decision to not join IMRF and will be based on their current hourly wage and the weekly average of hours worked. Sean O'Sullivan seconded the motion. Roll Call: Warren McGhee, yes; Sean O'Sullivan, yes; Darrell Ropp, yes; Bill Brod, yes; Jason Miller, yes; Jackie Schumacher, yes; Marina Spitzer, yes.

Warren McGhee moved the meeting be adjourned. Jackie Schumacher seconded the motion. Meeting adjourned at 8:34 pm.

The next meeting of the Board of Trustees will be held on Monday, July 18, 2011 at 6:30 pm at Julia Hull District Library, 100 Library Lane.

Jason Miller, Secretary